

MANTI CITY ZONING PERMIT

ALLOW UP TO 5 DAYS FOR PERMIT TO BE PROCESSED

This zoning permit notifies city officials that the property owner listed wants to build on the property listed below. City officials are to examine the property owner's plans and specifications to see that they conform to their respective zoning laws or bylaws. This permit also gives notice to city officials, so that they can alert their sewer, water power, and fire departments, so each department can examine the plans and specs to make sure that they meet other regulations, if any. **All structures must meet the required Manti City Ordinances.**

Name of person building: _____	
Current address: _____	Telephone number: _____
Serial number of property being built on: _____	
Address of property to be built on: _____	
Who is the legal owner of the property to be built on: _____	
Accurate description of structure or building you want to build and state the planned use of the building: New <input type="checkbox"/> Remodel <input type="checkbox"/> _____ _____	
Building property line setbacks: (Do not estimate) _____	Height: _____
North setback: _____	South Setback: _____
East setback: _____	West Setback: _____
Which setback is the front of the building: _____	
Which setbacks face any street: _____	
Which setback, if any, is next to a power line: _____	
Is this property a corner lot: _____	
Do any of the setbacks above require a variance? If so, state which setbacks: _____	
The applicant/property owner acknowledges by their signature on this form that they are responsible to correctly identify the property lines, and that the City is not liable for incorrectly locating lines such as setbacks based on lines located by the applicant and that the applicant agrees to comply with all required land use requirements in our City ordinances, including the setbacks from property line.	
Signature: _____	Date: _____
Is this building lot located in the flood zone?: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Provide a copy of the plot plan to Manti City Creek Water Users and secure a signature from the City Creek Secretary and/or Water Master: (Dave Cox, 50 South Main, Manti 835-6229 or 851-3283)

Signature: _____ Date: _____

Provide a copy of the plot plan to the Manti Fire Department and secure a signature from the Fire Chief: (Elliot Anderson), 435-640-4779)

Signature: _____ Date: _____

Along with this permit you must provide Manti City Zoning with the following:

1. Plat map of the property from the Sanpete County Records Office.
2. Plans and specifications which would include a layout of the property with a drawing of any existing buildings, and the proposed new construction with setback measurements listed from the property lines.

Property Owner Signature: _____ Date: _____

Contractor's Signature: _____ Date: _____

Permit Fee Paid: \$ _____ Date: _____

At this point return this application with the required papers and signatures to the Manti City Office.

After turning in the permit stake the property corners and building corners, based on the plans submitted and call Manti City when you are ready for the ZAN Officer to come and inspect the property dimensions and building setbacks.

Manti City will notify you when the permit has been approved, this process can take up to five days.

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FINAL STEPS AFTER PERMIT HAS BEEN GRANTED

At least **three days prior to any planned concrete pour** you must contact Manti City for the final inspection of the concrete forms to insure that the required setbacks have been met and maintained.

Below For City Use Only

1ST INSPECTION: ZAN Officer signature that setbacks have been inspected and measurements match the dimensions of the property and that they meet Manti City Zoning Requirements:

ZAN Officer Signature: _____ Date: _____

Comments: _____

SERVICE DEPARTMENTS: (Must initial that services are available and give required instructions to property owner if any)

Sewer Department: _____ Comments: _____

Water Department: _____ Comments: _____

Power Department: _____ Comments: _____

The City Recorder/Administrator and the City Public Works Director have examined the property owner's plans and specifications and found them to meet all of Manti City building and zoning requirements. The ZAN Officer has completed the 1st inspection of the property as to setbacks and has signed and dated when this inspection occurred and all other department signatures have been acquired.

Recorder/Administrator Signature That Permit is Granted Date: _____

Public Works Director Signature That Permit is Granted Date: _____

2ND INSPECTION: ZAN Officer has inspected setback and placement of the concrete forms and found them to have maintained the required setbacks by Manti City:

ZAN Officer: _____ Date: _____

Comments: _____

(Blank page can be used for diagrams)