

MINUTES
MANTI CITY COUNCIL MEETING
NOVEMBER 3, 2010
6:30 P.M.

Mayor Natasha R. Madsen in chair and presiding. Roll call showed Councilmembers Vaun Mickelsen, Korry Soper, Loren Thompson, Alan Justesen and Galen Christiansen present.

Mayor Madsen noted a quorum was present and led all present in the Pledge of Allegiance.

1. Mayor Madsen recognized Deputy Recorder JoAnn Otten.

JoAnn referenced her memorandum (copy attached to the minutes) proposing a change in the hours of operation for the Manti City offices. She explained her reasoning for this change and felt there should be no serious drop in customer service or emergency contact capability. The City Recorder said there will still be emergency contact capability in place.

JoAnn noted that the proposed change would not impact City crew hours which are 7:00 a.m. to 3:30 p.m. daily. Councilmember Justesen asked if this would change the City Recorder's hours and JoAnn said it would be a minimal change as the Recorder works from 7:00 a.m. to 5:00 p.m. now.

Considerable general discussion ensued after which it was the consensus of the Mayor and Council that the office hours be changed to reflect those proposed by JoAnn, that being 7:00 a.m. to 5:00 p.m. Monday through Thursday and 8:00 a.m. to 12 noon on Friday. This schedule would start the first working day in January and continue for a six-month trial period through June 2011.

2. Mayor Madsen recognized City Youth Council members Summer Pipes, Harmonee Bigelow and Elizabeth Pipes.

The Youth Council reported that they aided in the Trunk or Treat program held for Halloween, and planned to be involved with the Holiday Home Show being conducted by the Library Board and with the lighted Christmas parade to be scheduled. They also plan to undertake a visit to elderly or home bound individuals in the community.

Mayor Madsen inquired as to how many individuals are currently involved with the Youth City Council and was told there are 22 members. Mayor Madsen thanked those present for their report and for the work they do for the community.

3. Mayor Madsen recognized Public Works Director Dale Nielson and requested a report on Public Works crew projects.

Dale reported on work completed by City crew including maintenance on the mountain springs with fence repair, new fences, vegetation removal in the area of the springs, etc. He noted this particular project took almost three weeks with the majority of the Public Works Department involved.

Dale then reported that sewer cleaning had been accomplished on one-fourth of the City. This schedule allows sewer cleaning to occur on the total system every four years. He reported that the sprinkler systems and building systems has been drained and winterized where necessary and the work on pool maintenance, including recaulking, tile repair and installation of the new pool drains by CEM has been completed, the pool refilled and covered.

Councilmember Thompson inquired as to if the problem of feet being cut in the swimming pool had been addressed and Dale referenced the repair and recaulking of the joints in the bottom of the pool, which included tile smoothing and it was believed this will address the problem.

Dale also noted that follow up repair on the slide is being arranged with a fiberglass specialist who would be at the pool on Friday to again evaluate work necessary on the slide. He said these items would be a yearly maintenance type of work required at some point on the swimming pool.

Inquiry was made relative to the repair of the boiler and the City Recorder reported on action to date with CEM and the insurance carrier.

Dale reported that service installations will be current within the next three weeks and that work on street shoulders is ongoing.

Dale noted there has been none, or very little, chip seal done to City streets in the last two years as the funds have been used in a street projects on streets. He stated that this coupled with the fact that Class C road funds are no longer adequate to accomplish more than a minimal amount of chip seal each year the probability of deterioration of City streets is very real. He stressed that street maintenance is much cheaper than street replacement and hoped that some additional funds could be found to maintain streets.

Dale made note of the chip seal requirements for the coming year. The new subdivisions, both on the east and west side of town, and the Canyon Circle street will all require chip seal next year and that will virtually use 100 percent of the budget for chip seal. Dale reported he will be trying a CPR cold mix for patching parts of the City streets and will report on how well that works in the coming year.

Dale noted that on the canopies that are used for the Mormon Miracle Pageant booths, the Fourth of July, etc. that five canopies have been wind damaged, three at the airport and two at the County Fair. They need to be replaced at a cost of not less than \$250.00 each. Considerable general discussion ensued with methods for payment, possibilities of rental, etc. being discussed. The Mayor recommended that Dale proceed with the purchase of these canopies at once.

Councilmember Soper made note of the area between the City Building and the Library and inquired as to what steps would be taken for repair. Dale indicated he would follow up on same with gravel for the winter and hard surface next year.

Councilmember Soper made note that the air compressor building initially planned by the fire department had proved to be more expensive than anticipated and inquired about placing the air compressor in the MIBA building. Dale said there would be adequate space.

Mayor Madsen expressed her thanks to Dale and to the City crew for the work they have done and continue to do for the City.

4. Mayor Madsen recognized ZAN Officer Mike Tillack.

Mike provided a written report (attached to and made part of the minutes) of animal control activity for October and reviewed same. He noted that during this past summer raccoons have turned into a major problem and there has been an increased problem with skunks. Methodology in handling each of these animals was discussed.

Mike said that the inspection on City boilers was very satisfactory and the report on both boiler maintenance and chemicals was outstanding.

Mike reported that the nuisance matter in the commercial area had been addressed and the problem appears to be well on its way to being taken care of. He reported that the bat problem at the library is now being worked on by Target Pest Control and they have started work this week.

Mayor Madsen inquired as to the selling of dog licenses and Mike reported that it has slowed down at this time of year but should pick up again in February. Mayor Madsen inquired as to the arrangements made by an individual to sell licenses to satisfy a fine and noted that if that person had not followed up then action held in abeyance by animal control should be initiated. Mike said he would address that matter.

Councilmember Thompson inquired as to timing on euthanasia training. Mike said that he has been investigating attending training in Salt Lake City and based on current rules, regulations and laws being considered it would be necessary that Manti City personnel be trained.

Mayor Madsen thanked Mike for his attention to the many items in his area of responsibility.

5. Mayor Madsen made note of a sample ordinance furnished by the Utah League of Cities and Towns on establishing a moratorium on zoning permits, etc. She noted that this type of ordinance could be used in the future and should be held as record in case there was a need for such action.

Mayor Madsen then made note of the unplatted street inventory furnished by the County Recorder and some discussion ensued.

6. Mayor Madsen made note of various techniques which could be used in measuring setbacks for new buildings and considerable general discussion ensued.

Councilmember Justesen recommended that City Prosecuting Attorney Brody Keisel contact Craig Call to discuss the various methods for establishing setbacks.

The City Recorder provided the Mayor and Council with a copy of the communication from the Ephraim City Manager and Ephraim City Planner on methodology and recommendation relative to measuring setbacks. The Recorder

expressed a special thanks to Ephraim City for providing this type of input which could then serve as basis for discussion by the Mayor and Council.

The City Recorder made note of the section of the zoning ordinance wherein the term “block” is used and noted there will be a proposed change to the ordinance presented to the Mayor and Council to further define “block”. Some discussion ensued with Councilmember Thompson noting this matter should be presented to the Planning Commission for recommendation.

7. Mayor Madsen made note of the memorandum relative to library project funding recommendations (attached to and made part of the minutes) and invited discussion on same.

The City Recorder noted that the funds held in Trust for the library are held at the discretion of the Mayor and Council as they are City funds. However, he recommended the Library Board give their recommendations relative to funding options, including borrowing from the Library Trust, prior to action being taken by the Council. The Mayor and Council concurred.

Following some additional discussion Councilmember Thompson moved that Manti City proceed with borrowing from one of the restricted reserve funds to complete funding for the Library Phase II project, seconded by Councilmember Soper. Councilmembers voting “aye”: Loren Thompson, Korry Soper, Vaun Mickelsen, Galen Christiansen and Alan Justesen. Councilmembers voting “nay”: none.

Councilmember Thompson reported on the most recent Library Board meeting including approval of showing movies at the library at no charge.

8. Mayor Madsen directed that the City Recorder provide the financial report for the first quarter of the fiscal year.

The City Recorder made reference to the budget comparison report provided to the Mayor and each Councilmember for the period ending September 30, 2010. He then reviewed the general fund revenues and expenditures in total and certain specific departments and areas. The Recorder then reviewed the revenues and expenditures for the enterprise funds of water, sewer and electric. He made note of certain variances that will be self correcting in the second quarter. Some discussion ensued.

The Mayor thanked the City Recorder for the financial report and complimented the Council for their acumen in development of the budget.

9. Councilmember Justesen made note of the Pioneer Heritage Project and the fact that it is now underway with the Telephone Company and Manti City. He felt that Gene Rogers must contact Tom Anderson with specifics as to timetable for installation. Some discussion ensued with Councilmember Thompson noting that the installation by the Telephone Company and by Manti City are mutually exclusive.

Councilmember Justesen reported that the UMPA first month report for the fiscal year displayed some load growth, however, current costing is about 6 percent over

budget. He then made note of a wind project which had been reviewed and considered by UMPA but declined.

Councilmember Justesen reported that the audit for UMPA was satisfactory and that a copy of the report had been provided by Gene Rogers to the City Recorder and to the Financial Advisor.

10. Councilmember Soper made note of the fire station sign designs which have been submitted. They were reviewed by the Mayor and Council with the consensus being that having the sign located on the building would be preferable. There was some discussion as to the material to be used in the signs and the Mayor and Council concurred that Councilmember Soper follow up on both the materials and installations planned for the fire station sign.

11. Mayor Madsen made note of the following items . . .

- a. The Library Board will be doing the Christmas Home Show this year as part of fundraising for the Phase II project.
- b. At Mayors and Commissioners meeting the problem with the lack of a septic tank dump sight in Sanpete County was addressed and she has requested input from Water/Sewer Superintendent Archie Simonsen relative to possibility of installing a septic tank dump station with the revised sewer lagoon project.

12. Mayor Madsen directed the minutes of the October 6, 2010 council meeting be reviewed. Following review Councilmember Thompson moved the minutes be accepted as corrected, seconded by Councilmember Justesen. Councilmembers voting “aye”: Loren Thompson, Alan Justesen, Galen Christiansen, Vaun Mickelsen and Korry Soper. Councilmembers voting “nay”: none.

13. Mayor Madsen read a thank you letter that had been left at the City offices addressed to the City EMS operations, fire department and law enforcement. This communication was provided to the City Recorder for distribution to the appropriate departments.

14. The City Recorder reported on an agreement between Dr. Lund and the LDS Church to which Manti City was a signatory and which addressed the repayment by Dr. Lund of installation costs for one-half the roadway which fronts the Dr. Lund property should he develop same in the vicinity of the new LDS Church.

15. The bills were presented for payment and following review Councilmember Mickelsen moved the bills be paid as presented and as money becomes available and the meeting adjourn, seconded by Councilmember Christiansen. Councilmembers voting

“aye”: Vaun Mickelsen, Galen Christiansen, Alan Justesen, Korry Soper and Loren Thompson. Councilmembers voting “nay”: none.

The meeting adjourned at 9:00 p.m.

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General Account

Utah State Treasurer	\$ 616.72
Sam William Tongi	40.00
Utah Municipal Power Agency	62,923.00
Gail Erichsen	50.00
Gene Rogers	280.50
The Housing Connection	765.00
The Housing Connection	888.00
The Housing Connection	111.00
Utah State Tax Commission	12,006.83
Cash Christiansen	94.50
Target Pest Control	4,936.00
Brad Bradley	40.00
Manti Post Office	405.23
Cluff Building & Fencing	2,783.00

Natasha R. Madsen, Mayor

William A. Mickelson, Recorder/Administrator